

**D. K. SHINDE COLLEGE OF EDUCATION
GADHINGLAJ**

6.1.3

The institution maintains transparency in its financial, academic, administrative and other functions

Additional Information



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Secretary & Managing Trustee

Late Dr. A. D. SHINDE
Founder

Dr. S. M. RAYKAR
Principal

Report on Academic Transparency

Holistic development of the student teachers focuses on teaching or practicing this framework. Every year, the timetable committee of the institution prepares timetable as per the guidelines of academic calendar. The timetable is prepared prior to the commencement of classes and it is communicated to the concerned teachers to give them time to plan and execute the syllabi with utmost perfection. Teachers prepare the year plan semester wise.

After the allotment, the faculty diligently makes a comprehensive teaching plan considering the competencies and learning outcomes of students. Since D. K. Shinde College of Education Gadhinglaj focuses on the year plan, activity plan focusses on the same. Subject allotment to the faculty is done as per their qualification and subject specialization. Faculty delivers the curriculum using different teaching methods such as experiential, participative, problem solving, Brain storming, online mode focused group discussion.

Beside these strategies, students are also acquainted with seminars, workshops, extension lectures, orientation programs, morning assemblies, celebration of national and international days, quiz competitions, excursions and other techniques; to provide exposure, enhancing skills, competencies.

The focus of control remains on using appropriate teaching strategies to ensure completion of the course well in time.

The role of teacher is not just to organize formative and summative Assessments from time to time but also to conduct diagnostic assessment to provide remedial teaching for students requiring academic assistance.

Students provide written as well as oral feedback for improved and quality teaching. Feedback system is the vital component for development of an institution. It requires a comprehensive plan to initiate, deploy and execute.

Feedback is obtained at institutional level regarding the teaching schedules, teaching methods and student assessment, which is required to take suitable steps for improvement in teaching learning procedure.

Student Mentoring System is adopted in the Institution. This put emphasis on the inculcation of intellectual, social, moral, aesthetic, cultural and spiritual values.

This enables bridging gap between the Teachers and Students.

This helps to create a better environment in the college, where students can approach teachers for both educational and personal guidance. The institution leaves no stone unturned to create equality and equity in terms of creating holistically developed and well-adjusted individuals.



Report on Financial Transparency

Internal and External financial audits conduct by the institution regularly.

- Audit conducts at the end of each financial year. It also includes assessing the accounting principles used, management estimates and evaluate overall financial statements. Based on such audit, auditors issue audit report to the college. D. K. Shinde College of Education Gadhinglaj is responsible for all the expenditure related with the purchase material of the institution. Quotations are taken from numerous distributors.
- Digital transactions are made for staff salary and students' fee. Records for the same are also maintained manually. Hence every income and expenditure have an internal check and internal audit. Periodical internal auditors do internal audit verifying the related receipts, vouchers, ledger postings etc. and the external audit is also done by auditors by an authorized C.A. The system of maintaining accounts except petty cash is done by bank transactions thus ensures internal check and balance of accounts

Report on Administration Transparency

Overall administration of institution which includes establishment, account, security and maintenance services, all supervised by the head of the institution. Administration also responsible for the maintenance of student admission work, examination work, purchase activities, accounts and establishment activities. Under the administration, there is an exam coordinator who takes the responsibility of submitting the student applications for the exams, prepare date sheet, manage seating arrangement, maintain the records of absentees and also prepare the question papers.

Preparation of monthly salary statement for teaching and non-teaching staff is done.

- College helps the students to apply online for various scholarships under Maha DBT welfare schemes. Admission process is fair which is based upon merit and entrance test taken by Government of Maharashtra and affiliating university.
- The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure maximum benefit of the students as well as teaching and non-teaching staff. Suitable budget is allocated every year by the management for the maintenance of various facilities.
- The college Principal forms various committees to ensure the maintenance of the infrastructure. It is a common practice to receive Suggestions and demands received from students, teachers and faculty, members regarding infrastructure maintenance
- The college campus is maintained by the various committees of the college which looks after general cleanliness, support facilities like notice boards, drinking water, waste management and other facilities for students

PRINCIPAL
Dinakarrao K. Shinde College of
Education Gadhinglaj