

**D. K. SHINDE COLLEGE OF EDUCATION
GADHINGLAJ**

6.3.5

The institution has a performance appraisal system for teaching and non-teaching staff

Link for additional information



Dinkarrao K. Shinde College of Education Gadhinglaj

Annual Self Appraisal Report (ASAR)

Academic Year: 2022-23 General Information

- a) Name (Surname first) : Dr. Patel Tabassum Yakub
- b) Designation : Asst. Prof
- c) College / University :
- d) Date of Birth : 20-03-1969
- e) Date of Appointment : 07 July-1993
- f) Total Teaching Experience : UG: 29 years PG: -- -
- g) Permanent Address (with Pin code) Dreams Residency, church Road
Vakil colony, Gadhinglaj
- h) Mobile No. : 9422508386
- i) Email : ty Patel@dksg.co.in

B. Academic Qualifications :

| Sr. No. | Exam. Passed | University | Subject | Year | Grade / Class |
|---------|--------------|------------|---------------------|------|---------------|
| 1 | M.A. | shivaji | English | 1992 | B+ |
| 2 | M.Ed. | shivaji | Computer Awareness. | 1993 | A |



C. Research / Fellowship / Research Training Program :

| Sr. No. | Research | Title of Work / Thesis | University / Institute |
|---------|---------------------------|---|------------------------|
| 1 | JRF/SRF etc. | | |
| 2 | M.Phil. | Effect of measures for developing student teachers | |
| 3 | Ph.D. | Speech ability | |
| 4 | Research Training Program | | |
| 3 | Ph.D. | Effect of training for use of collaborative technique to student teachers on their teaching competency and pupils achievement in English-study. | |

D. Experience :

| Sr. No. | Designation | Name of Employer | Salary with Grade Pay/ Academic Level | Date of | | Experience in years |
|---------------------------|-------------|---|---------------------------------------|---------------------------|------------|---------------------|
| | | | | Joining | leaving | |
| 1 | Asst. Prof | Ch. Shahu Institute of Business Education & Research. | 9000/- | 7 th July 1993 | Fill today | 29 |
| Total Experience in years | | | | | | 29 years |

E. Orientation / Refresher / Short Term Course Completed :

| Sr. No. | Course | Duration | University / Institute |
|---------|--------|----------|------------------------|
| 1 | | | |
| 2 | | | |



F. Involvement in students related activities /research activities

| Sr. No. | Activity | Number of activities |
|---------|--|---|
| (a) | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. | 06 - Co-ordinator NAAC Head - Exam Department [internal and tutorials] |
| (b) | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. | 04 - Internal Exam - Paper assessment and University Paper setting |
| (c) | Student related co-curricular, extension and field based activities such as career counselling, study visits, student seminars and other events, cultural, sports, | - students Seminars on children with special needs Cultural Events as EPC Presentation |
| (d) | Organizing seminars/ conferences/ workshops, other college/university activities | ----- |

UNDERTAKING

I Tabassum Yakub Patel undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled Table 2 (Academic/ Research Score) proforma.

Place : Gadhinglaj

Date : 29-06-2023

T.Y. Patel

Signature of the faculty with Designation

PRINCIPAL

**Dinakarrao K. Shinde College of
Education Gadhinglaj**



Dinkarrao K. Shinde College of Education Gadhinglaj

Annual Self Appraisal Report (ASAR)

Academic Year: 2022-23 General Information

- a) Name (Surname first) : Dr. Patil Balgond Dattatraya
- b) Designation : Asst. Prob.
- c) College / University :
- d) Date of Birth : 03-08-1980
- e) Date of Appointment : 04-08-2010
- f) Total Teaching Experience : UG: 15 years PG: --
- g) Permanent Address (with Pin code) At post - Dhumane Tal - Ajara
Dist - Kolhapur pin - 416220.
- h) Mobile No. : 7588620725
- i) Email : balpatil716@gmail.com.

B. Academic Qualifications : M.A., M.Ed., M.Phil., Ph.D.

| Sr. No. | Exam. Passed | University | Subject | Year | Grade / Class |
|---------|--------------|------------|---------|------|---------------|
| 1 | M.A. | shivaji | Marathi | 2003 | A |
| 2 | M.Ed. | shivaji | | 2007 | A+ |



F. Involvement in students related activities /research activities

| Sr. No. | Activity | Number of activities |
|---------|--|----------------------|
| (a) | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. | 05 |
| (b) | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. | 06 |
| (c) | Student related co-curricular, extension and field based activities such as career counselling, study visits, student seminars and other events, cultural, sports, | 08 |
| (d) | Organizing seminars/ conferences/ workshops, other college/university activities | 02 |

UNDERTAKING

I Dr. Balgond D. Patil undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled Table 2 (Academic/ Research Score) proforma.

Place : Gadhinglaj

Date : 29-06-2023 .

Signature of the faculty with Designation

PRINCIPAL
Dinakarrao K. Shinde College of
Education Gadhinglaj



Dinkarrao K. Shinde College of Education Gadhinglaj

Annual Self Appraisal Report (ASAR)

Academic Year: 2022-23 General Information

- a) Name (Surname first) : Ghatage Sujata Jayvant
- b) Designation : Asst. Prof.
- c) College / University :
- d) Date of Birth : 01-06-1983
- e) Date of Appointment : 21-10-2013
- f) Total Teaching Experience : UG: 14 years PG: --
- g) Permanent Address (with Pin code) : AlP-Mummewadi Tal-Ajara.
Dist-Kolhapur - 416220
- h) Mobile No. : 9307033400
- i) Email : sjghatage1@gmail.com.

B. Academic Qualifications :

| Sr. No. | Exam. Passed | University | Subject | Year | Grade / Class |
|---------|--------------|------------|-----------|------|---------------|
| 1 | M. Sc. | S. U. K. | Botany | 2005 | A |
| 2 | M. Ed. | S. U. K. | Education | 2007 | A |



C. Research / Fellowship / Research Training Program :

| Sr. No. | Research | Title of Work / Thesis | University / Institute |
|---------|---------------------------|------------------------|------------------------|
| 1 | JRF/ SRF etc. | | |
| 2 | M.Phil. | Study of Supervision | Shivaji University |
| 3 | Ph.D. | of Kolhapur cities | Kolhapur |
| 4 | Research Training Program | secondary school | |
| 5 | | | |

D. Experience :

| Sr. No. | Designation | Name of Employer | Salary with Grade Pay/ Academic Level | Date of | | Experience in years |
|---------------------------|-------------|-----------------------------|---------------------------------------|----------|-----------|---------------------|
| | | | | Joining | leaving | |
| 1 | Asst. prof | S.K. Patil B.Ed. Chikali | 8000/- 13500/- | 1-7-08 | 19-10-13 | 5 years. |
| 2 | Asst. prof | CSIBER Institute | 15500 39000 | 21/10/13 | till date | 9 years. |
| Total Experience in years | | | | | | 14 years |

E. Orientation / Refresher / Short Term Course Completed :

| Sr. No. | Course | Duration | University / Institute |
|---------|--------|----------|------------------------|
| 1 | | | |
| 2 | | | |



F. Involvement in students related activities /research activities

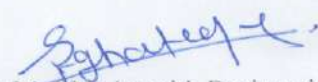
| Sr. No. | Activity | Number of activities |
|---------|--|--|
| (a) | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. | |
| (b) | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. | Examination & paper setter for General science childhood & Growing up. |
| (c) | Student related co-curricular, extension and field based activities such as career counselling, study visits, student seminars and other events, cultural, sports, | student related activity seminar organizing cultural activity. |
| (d) | Organizing seminars/ conferences/ workshops, other college/university activities | at college level organizing workshop of constructivism & content knowledge test. |


UNDERTAKING

I Sujata Jayvant Ghatage undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled Table 2 (Academic/ Research Score) proforma.

Place : Gadhinglaj

Date : 29-06-2023


Signature of the faculty with Designation


PRINCIPAL
Dinakarrao K. Shinde College of
Education Gadhinglaj



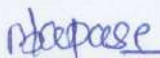
DINKARRAO K. SHINDE COLLEGE OF EDUCATION GADHINGLAJ
ANNUAL SELF APPRAISAL REPORT FOR NON TEACHING STAFF (ASAR)

ACADEMIC YEAR: 2022-23

| | |
|--|-------------------------------------|
| 1. Name : Mrs. Kapase M. D. | 2. Date of joining : 16-11-1998 |
| 3. Designation : Librarian | 4. Date of Taking Over Duties: 2032 |
| 5. Department/Section : Library | 6. Grade Pay : Rs. 15600-39100 |
| 7. Academic/Technical Qualification : M.A., M.Lib. | |
| 8. Details of Educational courses being pursued, if any : MS- CIT | |
| 9. Any other information /Details of the present duties : — | |

I have been briefed about my performance for the reporting year by my reporting officer and I am in agreement with his assessment.

Date : 29-06-2023


Signature of the staff member

FORM TO BE FILLED IN BY THE REPORTING OFFICER




NAME : Mrs - Kapase M.D.
 DESIGNATION : Librarian
 YEAR OF ASSESSMENT : 2022
 DATE OF APPOINTMENT TO THE POST : 16-11-1998

PAY BAND : Rs.
 DEPARTMENT/CENTRE/SECTION : Library
 GRADE PAY : Rs.

| CATEGORY | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
|---|-------------|-----------|-----------|------|--------------|----------|------|
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 1 PROFESSIONAL COMPETENCE | | ✓ | | | | | |
| 1.1 Knowledge of rules, regulation and procedure | ✓ | | | | | | |
| 1.2 Ability to organize work and carry it out | ✓ | | | | | | |
| 1.3 Ability and willingness to take up additional load in times of exigencies | | ✓ | | | | | |
| 1.4 Creativity and innovation | ✓ | | | | | | |
| 1.5 Ability to learn and perform new duties | ✓ | | | | | | |
| 1.6 Capacity to supervise* | | | | | | | |
| 2 PERFORMANCE | | | | | | | |
| 2.1 Maintenance of Files/Records | | ✓ | | | | | |
| 2.2 Accuracy & Speed of work | ✓ | | | | | | |
| 2.3 Neatness & tidiness of work | ✓ | | | | | | |
| 2.4 Completion of work on schedule | ✓ | | | | | | |
| 2.5 Diligence and sense of responsibility | ✓ | | | | | | |



| 3 PERSONAL CHARACTERISTICS | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
|---------------------------------|-------------|-----------|-----------|------|--------------|----------|------|
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 3.1 Attendance | ✓ | | | | | | |
| 3.2 Punctuality | | ✓ | | | | | |
| 3.3 Discipline | ✓ | | | | | | |
| 3.4 Interaction with colleagues | ✓ | | | | | | |
| 3.5 Integrity and behaviour | | ✓ | | | | | |
| 3.6 Planning & Organisation* | ✓ | | | | | | |



Principal

PRINCIPAL
Dinakarrao K. Shinde College of
Education Gadhinglaj

DINKARRAO K.SHINDE COLLEGE OF EDUCATION GADHINGLAJ
ANNUAL SELF APPRAISAL REPORT FOR NON TEACHING STAFF (ASAR)

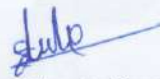


ACADEMIC YEAR: 2022-23

| | |
|---|--|
| 1. Name : Shri-Sudhakar N. Chougale | 2. Date of joining : 05-12-2002 |
| 3. Designation : clerk | 4. Date of Taking Over Duties: 31-12-2032 |
| 5. Department/Section : - | 6. Grade Pay : Rs. 5200-20200 |
| 7. Academic/Technical Qualification : B.A. | |
| 8. Details of Educational courses being pursued, if any : MS-CIT | |
| 9. Any other information /Details of the present duties : | |

I have been briefed about my performance for the reporting year by my reporting officer and I am in agreement with his assessment.

Date : 29-06-2023


Signature of the staff member

FORM TO BE FILLED IN BY THE REPORTING OFFICER



| | |
|---|---|
| NAME : <u>Shri Sudhakar N. Chougale</u> | YEAR OF ASSESSMENT : <u>2022</u> |
| DESIGNATION : <u>clerk</u> | DATE OF APPOINTMENT TO THE POST : <u>05-12-2002</u> |
| PAY BAND : Rs. <u>-</u> | GRADE PAY : Rs. <u>5200-20200</u> |
| DEPARTMENT/CENTRE/SECTION : | |

| CATEGORY | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
|---|-------------|-----------|-----------|------|--------------|----------|------|
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 1 PROFESSIONAL COMPETENCE | ✓ | | | | | | |
| 1.1 Knowledge of rules, regulation and procedure | ✓ | | | | | | |
| 1.2 Ability to organize work and carry it out | ✓ | | | | | | |
| 1.3 Ability and willingness to take up additional load in times of exigencies | ✓ | | | | | | |
| 1.4 Creativity and innovation | | ✓ | | | | | |
| 1.5 Ability to learn and perform new duties | ✓ | | | | | | |
| 1.6 Capacity to supervise* | ✓ | | | | | | |
| 2 PERFORMANCE | | | | | | | |
| 2.1 Maintenance of Files/Records | ✓ | | | | | | |
| 2.2 Accuracy & Speed of work | ✓ | | | | | | |
| 2.3 Neatness & tidiness of work | | ✓ | | | | | |
| 2.4 Completion of work on schedule | ✓ | | | | | | |
| 2.5 Diligence and sense of responsibility | ✓ | | | | | | |



| 3 PERSONAL CHARACTERISTICS | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
|---------------------------------|-------------|-----------|-----------|------|--------------|----------|------|
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 3.1 Attendance | ✓ | | | | | | |
| 3.2 Punctuality | | ✓ | | | | | |
| 3.3 Discipline | ✓ | | | | | | |
| 3.4 Interaction with colleagues | ✓ | | | | | | |
| 3.5 Integrity and behaviour | | ✓ | | | | | |
| 3.6 Planning & Organisation* | ✓ | | | | | | |



Principal

PRINCIPAL
Dinakarrao K. Shinde College of
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DINKARRAO K. SHINDE COLLEGE OF EDUCATION GADHINGLAJ
ANNUAL SELF APPRAISAL REPORT FOR NON TEACHING STAFF (ASAR)

ACADEMIC YEAR: 2022-23

| | |
|---|--|
| 1. Name : Shri Chandrakant B. Patil | 2. Date of joining : 24-10-1996 |
| 3. Designation : Peon | 4. Date of Taking Over Duties: 31-03-2024 |
| 5. Department/Section : | 6. Grade Pay : Rs. 9590 . |
| 7. Academic/Technical Qualification : 9 th Pass . | |
| 8. Details of Educational courses being pursued, if any : MS-CIT | |
| 9. Any other information /Details of the present duties : | |

I have been briefed about my performance for the reporting year by my reporting officer and I am in agreement with his assessment.

Date : 29-06-2023


Signature of the staff member

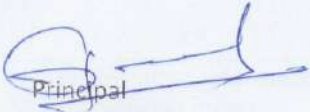
FORM TO BE FILLED IN BY THE REPORTING OFFICER



| NAME: <u>Shri Chandrakant B. Patil</u> | | YEAR OF ASSESSMENT: <u>2022</u> | | | | | |
|---|-------------|--|-----------|------|--------------|----------|------|
| DESIGNATION: <u>Peon</u> | | DATE OF APPOINTMENT TO THE POST: <u>24-10-1996</u> | | | | | |
| PAY BAND: Rs. | | GRADE PAY: Rs. <u>9590</u> | | | | | |
| DEPARTMENT/CENTRE/SECTION : | | | | | | | |
| CATEGORY | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 1 PROFESSIONAL COMPETENCE | | | | | | | |
| 1.1 Knowledge of rules, regulation and procedure | ✓ | | | | | | |
| 1.2 Ability to organize work and carry it out | | ✓ | | | | | |
| 1.3 Ability and willingness to take up additional load in times of exigencies | ✓ | | | | | | |
| 1.4 Creativity and innovation | | ✓ | | | | | |
| 1.5 Ability to learn and perform new duties | ✓ | | | | | | |
| 1.6 Capacity to supervise* | ✓ | | | | | | |
| 2 PERFORMANCE | | | | | | | |
| 2.1 Maintenance of Files/Records | ✓ | | | | | | |
| 2.2 Accuracy & Speed of work | ✓ | | | | | | |
| 2.3 Neatness & tidiness of work | | ✓ | | | | | |
| 2.4 Completion of work on schedule | ✓ | | | | | | |
| 2.5 Diligence and sense of responsibility | ✓ | | | | | | |



| 3 PERSONAL CHARACTERISTICS | OUTSTANDING | EXCELLENT | VERY GOOD | GOOD | SATISFACTORY | MARGINAL | POOR |
|---------------------------------|-------------|-----------|-----------|------|--------------|----------|------|
| | 10 | 9 | 8 | 6 | 5 | 4 | 2 |
| 3.1 Attendance | ✓ | | | | | | |
| 3.2 Punctuality | ✓ | | | | | | |
| 3.3 Discipline | ✓ | | | | | | |
| 3.4 Interaction with colleagues | | ✓ | | | | | |
| 3.5 Integrity and behaviour | ✓ | | | | | | |
| 3.6 Planning & Organisation* | ✓ | | | | | | |


Principal

PRINCIPAL
Dinkarrao K. Shinde College of
Education Gadhinglaj